

**Minutes
Regular Meeting of the Mayor and Council
City of Chattahoochee Hills, Georgia
January 12, 2021 / 6:00 p.m.**

Call to Order

Mayor Reed called the meeting to order at 6:00 p.m. Councilmembers in attendance were Ruby Foster, Richard Schmidt Camille Lowe, and Troy Bettis. Councilmember Laurie Searle joined via videoconference at 6:37 p.m. Also present was City Attorney Rick Lindsey. The meeting was held via videoconference/teleconference for the public.

Review and Approval of Agenda

Mayor Reed called for a motion to approve the agenda. Councilmember Schmidt made a motion to approve the agenda. Councilmember Foster seconded. The motion passed unanimously.

Approval of Minutes

1. Minutes of the Regular Meeting of December 3, 2020
Councilmember Schmidt made a motion to approve the minutes of the Regular Meeting of December 3, 2020. Councilmember Foster seconded. The motion passed unanimously.

Presentations/Proclamations

There were no presentations or proclamations.

Public Comment

There were no public comments.

Staff Reports

Financial Update: City Manager Robbie Rokovitz

Mr. Rokovitz reported on the financials as of December 30, 2020. The city is 51.3% through the fiscal year. Revenues are 69.3% excluding Fund Balance and the proceeds for the capital lease. General Fund expenditures are 44%. He also reported that the city received the Government Finance Officers Association's Distinguished Budget Presentation Award for Fiscal Year 2020.

Fire Department Report: Greg Brett

Chief Brett reported on two rescues – one in Cochran Mill Park and one in Coweta County – that both resulted in good outcomes. He also gave an update on COVID. The department is assisting the Fulton County Board of Health by providing some personnel to the Charlie Brown Airport vaccination site. He, Palmetto Fire Chief Henry Argo, and Fairburn Fire Chief Cornelius Robinson have submitted a proposal to work with Your Town Healthcare for a vaccine distribution site at the Palmetto Senior Services Center. He has been asked to provide Grady Healthcare with a list of specific

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needs regarding emergency medical services, and Grady Healthcare has stated they have no problem with renumeration of certain types of transport related expenses. The city received an update on the cell tower from Jim Millsap, Project Manager for Fulton County Emergency Communications. They are currently working through RFPs.

Police Department Report: Jim Little

Chief Little reported the statistics for December 2020. Dispatched calls were down from last year and self-initiated calls, business checks, and residence checks were up. On January 15th, Lt. Digou will be at a recruiting event at the Governor's Gun Club. The recently purchased F150 patrol vehicle is currently getting upfitted and should be in service by January 15th. The department has completed an audit of the property room – \$4,000 of seized property has been repurposed to the Public Works and Fire departments and the remainder of the seized property has been listed on GovDeals.

Public Works/Parks Report: Darold Wendlandt

Mr. Wendlandt said staff has been working on pothole repair on the gravel roads. The roads all seem to be in good shape. The blower approved by City Council at the December meeting has been ordered. The F450 and two tractors were down for needed repairs. The John Deere tractor is still out of service. Staff has also been working on clean-up around the house at the new park property on Campbellton-Redwine Road.

Councilmember Searle joined the meeting via videoconference at 6:37 p.m.

Community Development: Mike Morton

Mr. Morton reported the building permit statistics for December 2020. There were a total of 10 permits issued, with six of them being for single family dwellings. For the 2020 calendar year, there were a total of 72 single family dwellings. The January 14th Planning Commission agenda will include a proposed preliminary plat in Serenbe Mado East and recommendation on the Campbellton Historic Crossroads Master Plan. The Master Plan and a Comp Plan "Kick Off" public hearing will be the February City Council meeting agenda.

Public Hearing

- 1. Item 21-001:** Public Hearing and Action to consider an application for a Limited Pouring Alcohol Beverage License – Wine and Malt Beverages. The name in which the license is to be issued – HM One, LLC dba Blue Eyed Daisy/Licensee – Matthew Wachlin. The location of the premises – 9065 Selborne Lane.
City Clerk Dana Wicher presented the item. The applicant has purchased an existing business, and there are no changes to the type of alcohol license.

Mayor Reed opened the Public Hearing. There was no public comment. Mayor Reed closed the Public Hearing.

Mayor Reed called for a motion on Item No. 21-001. Councilmember Lowe made a motion to approve Item No. 21-001. Councilmember Bettis seconded. The motion passed unanimously.

Unfinished Business

There was no Unfinished Business.

New Business

1. Item 21-002: Resolution to set the Qualifying Fees for the 2021 Municipal Election. City Clerk Dana Wicher presented the item. The qualifying fee for Mayor and Council seats for District 2 and 4 will be set at \$36.00.

Mayor Reed called for a motion on Item No. 21-002. Councilmember Schmidt made a motion to approve Item No. 21-002. Councilmember Foster seconded. The motion passed unanimously.

2. Item 21-003: Resolution to appoint the Municipal Superintendent for the 2021 Municipal Election. City Clerk Dana Wicher presented the item. The resolution appoints the city clerk as the Municipal Superintendent.

Mayor Reed called for a motion on Item No. 21-003. Councilmember Foster made a motion to approve Item No. 21-003. Councilmember Schmidt seconded. The motion passed unanimously.

3. Item 21-004: Approve purchase of eight (8) Bola Wrap remote restraint devices and 20 BW200-3 cartridges not to exceed \$7,998.60 from Gulf State Distributors. Police Chief Jim Little presented the item. The Bola Wrap is a restraint tool that does not rely on pain compliance and allows for the officer to keep a safe distance from the subject.

Mayor Reed called for a motion on Item No. 21-004. Councilmember Lowe made a motion to approve Item No. 21-004. Councilmember Foster seconded. The motion passed unanimously.

Mayor and Council Comments

Councilmember Foster thanked the community for coming together for the December Toy and Coat Drive. She also thanked resident Renee Prince for her help with the event. On January 11th, she hosted a virtual Community Outreach with the police department and she thanked Chief Little and Officer Dorsett for their participation. She hopes that they will be able to have an in-person event in the future.

Mayor Reed said he appreciated Councilmember Foster's hard work on pulling

together the community programs, and he also acknowledged her time spent being involved in the greater community, and especially with our neighbors in South Fulton.

Councilmember Schmidt encouraged everyone to stay safe, especially during this time of increases in COVID illnesses and deaths.

Councilmember Searle asked if the Comp Plan process would be handled in the same way as previously. Will there be a citizen steering committee? If so, have members been selected yet? City Planner Mike Morton answered that there will be a steering committee, which has not yet been named, and a project management team, which will consist of Atlanta Regional Commission and city staff.

Councilmember Lowe commented on all the volunteer efforts that she has seen in the last six months and said that there are more opportunities to volunteer in areas such as the Comp Plan Steering Committee, the COVID vaccination point of distribution site, and with the residents who have volunteered to put together a group to assist with the issue of stray animals and lack of a local animal shelter. She said volunteers are very important to a city of our size.

Mayor Reed gave a quick update on the ongoing conversation about TSPLOST, which will be up for a vote this November. The cities of South Fulton County are basically on the same page – TSPLOST is an important part of the road maintenance program for all of us, and that transit is not the priority for this round. Mayor Reed also announced that Hugh Tyler had recently passed away, which leaves a huge gap in our volunteer ranks. His volunteer role included being the City Arborist and the Chair of the Tree Board. Mayor Reed also spoke about two other residents who recently passed away, Eddie Richardson and Don Pelham, and the loss to the community. He reminded everyone to be careful and stay safe.

Executive Session

There was no Executive Session.

Adjourn Meeting

Councilmember Schmidt made a motion to adjourn the meeting. Councilmember Bettis seconded. The motion passed unanimously, and the meeting adjourned at 7:05 p.m.

Approved this 2nd day of February, 2021.

Dana Wicher, City Clerk

Tom Reed, Mayor